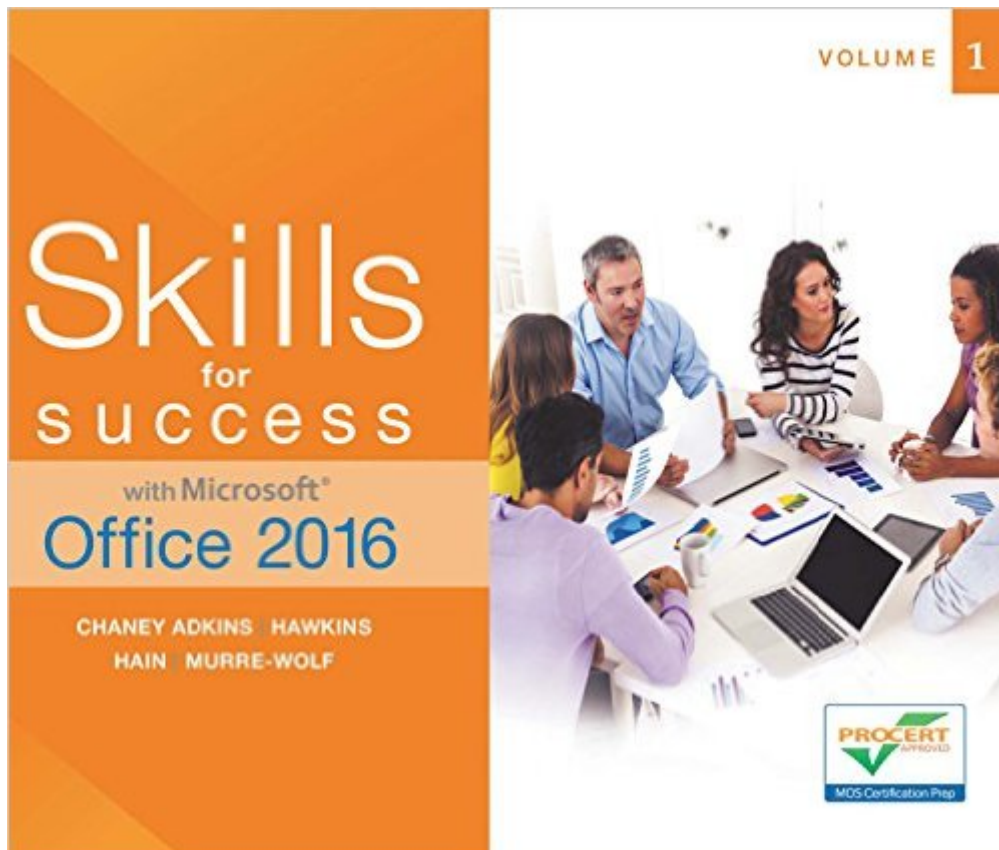


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Skills For Success With Office 2016 Volume 1 (Skills For Success For Office 2016 Series)



Synopsis

This is the eBook of the printed book and may not include any media, website access codes, or print supplements that may come packaged with the bound book. Â Designed for a new generation of learners Â Skills for Success teaches students the way they prefer to learn softwareâ “instead of reading big blocks of text, they'd rather see and do. Using the hallmark visual layout, students complete an entire skill in just two pages. Step-by-step instructions are aligned with full size screens image to guide students as they progress through each new skill. No matter what device they are usingâ “desktop or tabletâ “or their current skill level, students will learn what they need to get started quickly.

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